

# AIRPORT CERTIFICATION INFORMATION BULLETIN



## DATE: 08/28/07, NUMBER: 07-06 Fueling Personnel Fire Safety Training

The FAA recently issued CERTALERT NO. 07-11 to emphasize training requirements for fueling personnel and to update acceptable training courses. CERTALERT NO. 07-11 is attached, and can be found at: [www.faa.gov/airports\\_airtraffic/airports/airport\\_safety/certalerts/](http://www.faa.gov/airports_airtraffic/airports/airport_safety/certalerts/)

14 CFR 139.321 (b) (6) requires training of fueling personnel in fire safety as outlined in section 139.321 (e). To accomplish this training:

- (1) “At least one supervisor with each fueling agent must have completed an aviation fuel training course in fire safety that is authorized by the administrator.” The list of approved courses starts on page two of the attached CERTALERT.
- (2) “All other employees who fuel aircraft, accept fuel shipments, or otherwise handle fuel must receive at least initial on-the-job training and recurrent instruction every 24 consecutive calendar months in fire safety from the supervisor trained in accordance with paragraph (e) (1) of this section.”

Both the training supervisor and all other fuel handlers mentioned above must have **initial training** and **recurrent training every 24 consecutive calendar months**. It is acceptable for the supervisor to provide on-the-job training for initial and recurrent instruction to all other employees that handle fuel. The training supervisor must always obtain his/her training from an FAA approved course.

In addition to the requirements listed above, 139.321 (f) states, “each certificate holder must obtain a written confirmation once every 12 consecutive calendar months from each airport tenant fueling agent that the training required by paragraph (e) of this section has been accomplished.” During the certificate holder’s periodic inspection, ensure there is a written confirmation from each airport tenant fueling agent that the required training has been completed (see attached form).

Please contact your Airport Certification Safety Inspector for additional information.



# CERTALERT

**ADVISORY CAUTIONARY NON-DIRECTIVE**

## **AIRPORT SAFETY AND OPERATIONS DIVISION AAS-300**

FOR INFORMATION, CONTACT Kevin Hehir, AAS-300, (202) 267-8224

**DATE:** 08/15/07 **No. 07-11**  
**TO:** Airport Operators, FAA Airport Certification Safety Inspectors  
**TOPIC:** Fuel Safety Training - Update  
**CHANGE:** ADDITIONS TO LIST OF ACCEPTABLE TRAINERS

### **BACKGROUND**

14 CFR section 139.321 (e) (1) requires training of fueling personnel in fire safety in accordance with the requirements of that section (139.321 (b)(6)). To accomplish this, "[a]t least one supervisor, with each fueling agent must have completed an aviation fuel training course in fire safety that is authorized by the Administrator." Part 139.321 (e) (2) requires that "[a]ll other employees who fuel aircraft, accept fuel shipments, or otherwise handle fuel must receive at least initial on-the-job training and recurrent instruction every 24 consecutive calendar months in fire safety from the supervisor trained in accordance with paragraph (e) (1) of this section." Please note that Recurrent Training in Fire Safety is now required.

Any person or company submitting an Aviation Fuel Training Course in Fire Safety for review for national recognition must follow the guidelines available at the website. Guidance for developing a fire safety training course is located on the FAA website. <http://www.faa.gov/arp/safety>  
Then go to [Guidelines for Submitting a Fueling Safety Program](#).

The Fire Safety Training courses are listed in the following order:

Comprehensive courses that include subject areas beyond those listed in Part 139.321 (e.g., fueling procedures for various types of aircraft; use of current or advanced fuel technologies and equipment, other airside products such as oils, de-icing and hydraulic fluids, various lubricants).

Courses that address the seven items listed in Part 139.321 (b).

All courses listed in the Certalert are acceptable to the Administrator. However, Fueling Supervisors who plan to attend a *recurrent* Fire Safety Training course should select one of the asterisked companies. These companies have comprehensive programs that offer preparation not only in the technical areas but also in techniques for delivering the safety-first message to the employees whom they supervise. In addition, these courses are more challenging for supervisors whose fueling facilities are located on airports serving a large variety of air carrier aircraft.

This Certalert replaces Certalert 07-06, issued Apr 25, 2007.

**\*1. ConocoPhillips**

912 Phillips Bldg  
420 South Keeler Avenue  
Bartlesville, Oklahoma 74004  
Contact: William Walker  
Technical Coordinator General Aviation  
918.661. 6991  
918.841.1398 Cell  
918.841.1398 Fax  
Email: [William.E.WALKER@conocophillips.com](mailto:William.E.WALKER@conocophillips.com)

**\*2. ExxonMobil**

PremierCare Fuel Safety Seminar  
Contact: Martin Tippl  
Operations Manager  
3225 Gallows Road  
Fairfax, VA. 22037  
703-846-3187  
Email: [martin.tippl@exxonmobil.com](mailto:martin.tippl@exxonmobil.com)

**\*3. ChevronTexaco Global**

Contact: Sean Monegan  
Product Integrity Specialist  
1500 Louisiana Street  
Houston, Texas  
Email: [smpz@chevron.com](mailto:smpz@chevron.com)  
Website: <http://www.chevronglobalaviation.com/T>

**\*4. Air BP Aviation Services**

Attn: Walter Chartrand  
800.752.9220  
503.566.2380 FAX  
Email: [wchartrand@airbpaviation.com](mailto:wchartrand@airbpaviation.com)

**\*5. Prism Training Center**

450 Marathon Rd.  
Kenai, Alaska 99611  
907.283.3054  
Contact: Kelly Gifford  
Email: [Prism@Alaska.net](mailto:Prism@Alaska.net)

**\*6. American Airlines**

Maintenance and Engineering  
3900 N Mingo Road  
MD509  
Tulsa, OK 74116  
918.292.2906  
918.292.0369  
Email: [Shawn.Benson@AA.com](mailto:Shawn.Benson@AA.com)

**\*7. Aviation Continuing Education, Inc.**

2254 Kimberwicke Circle  
Oviedo, Florida 32765  
407.416.4446 Cell  
497.977.6605 Office/Fax  
Contact John "Jay" Stanley  
Email: [jay@aviationcontinuinged.com](mailto:jay@aviationcontinuinged.com)  
Website: <http://www.aviationcontinuinged.com/>  
Offering classes at your location, nationwide

**\*8. Calderwood Consulting Company**

132 Salem Street  
Wilmington, Massachusetts 01887  
978.988.0982 (tone for FAX, also)  
Contact: Paul Calderwood  
Email: [dchiefpaul@aol.com](mailto:dchiefpaul@aol.com)  
Website: <http://www.calderwood.net/>

**\*9. Avfuel Corporation**

Quality Assurance and Fire Safety Seminar  
47 W. Ellsworth Road  
Ann Arbor, MI 48108  
800.521.4106  
Fax: 734-663-1681  
Contact: Michael Hoover  
Email: [Mhoover@avfuel.com](mailto:Mhoover@avfuel.com)  
Website: <http://www.avfuel.com/>

**10. Snohomish County Airport**

Paine Field Fuel Safety Training Course  
3601 109th Street SW  
Everett, Washington 98204  
425.353.1606  
FAX 425.353.8577  
Contact: Capt. Dennis Hill  
Email: [dennis.hill@co.snohomish.wa.us](mailto:dennis.hill@co.snohomish.wa.us)  
Website: <http://www.paineairport.com/>

**11. Emergency Training**

Fueler & Airport Fire Safety Courses  
543 Scottsdale Ct.  
Adrian, Michigan 49221  
517.263.6317  
517.780.7489  
Contact: Robert F. Breckel  
[rfbreckel@comcast.net](mailto:rfbreckel@comcast.net)

**12. National Air Transportation Association (NATA)**

Line Service Supervisor Training (LSST) recurrent training  
Professional Line Service Training Program recurrent training  
4226 King Street  
Alexandria, Virginia 22302  
800.808.6282  
FAX 703.845.8176  
Contact: NATA Manager, Education & Training  
703.845.9000  
<http://www.nata.aero>  
[Safety1st@nata.aero](mailto:Safety1st@nata.aero)

**13. NATA Safety 1st® PLST**

(formerly Aviation Training Institute)  
NATA Safety 1st Trainer  
Advanced Line Service Supervisor Training  
4226 King Street  
Alexandria, Virginia 22302  
800.808.6282  
FAX 703.845.8176  
Contact: Amy Koranda  
703.845.9000  
<http://www.nata.aero>  
[akoranda@nata.aero](mailto:akoranda@nata.aero)

**14. Byerly Aviation, Inc.**

Aviation Fuel Handling  
Greater Peoria Regional Airport  
Peoria, Illinois 61607-1292  
Contact: Chuck Atkins  
309.697.6300  
FAX: 309.697.2779  
Website: [www.byerlyaviation.com](http://www.byerlyaviation.com)

**\*15. Eastern Aviation Fuels, Inc.**

601 McCarthy Blvd.  
PO Box 12327  
New Bern, North Carolina 28561  
Tel: 800-334-5732  
Fax: 252-633-3125  
Email: [info@easternaviationfuels.com](mailto:info@easternaviationfuels.com)  
Contacts: Michael Mattern 865-806-5640

Emails: [mmattern@easternaviationfuels.com](mailto:mmattern@easternaviationfuels.com)  
Website: <http://www.easternaviationfuels.com>

**16. Burbank/Glendale/Pasadena Airport Authority**

Airport Fire Department  
2627 Hollywood Way  
Burbank, California 91505  
Contacts: Chief Anthony Coy or Capt. Mark Domingo  
Training Officer  
818.562.6699  
FAX: 818.842.9893  
Email: [acoy@bur.org](mailto:acoy@bur.org)  
Email: [Mdomingo@bur.org](mailto:Mdomingo@bur.org)

**N.B.** This course is usually taught annually in November as a refresher course, consisting of 8-12 hrs. Standard courses are scheduled by appointment and meet the 16-hour minimum requirement.

**17. Orange County Fire Authority**

Fire Station 33 at John Wayne Airport  
374 Paularino Avenue  
Costa Mesa, CA 92626  
Contact: David Altamirano  
Fire Captain  
949-852-3201  
FAX: 949-852-3210  
Email: [DavidAltamirano@ocfa.org](mailto:DavidAltamirano@ocfa.org)

**18. El Paso International Airport**

Fuel Fire Safety Training Course  
6701 Convair  
El Paso, Texas 79925  
Contact: Tony Castro  
ARFF Division Chief  
915.772.1798  
FAX: 915.778.4479  
Email: [Castrota@elpaso.texas.gov](mailto:Castrota@elpaso.texas.gov)

**N.B.** This course is conducted at any USA or International site by customer request.

**19. Ted Stevens Anchorage International Airport**

Aviation Fuels and Fire Safety  
FAR 139 Refueling Supervisors Course  
Contact: Officer Steve Daigle  
Refueling Safety Program Manager  
Airport Police and Fire Department  
P.O. Box 190629  
Anchorage Alaska 99519-0629  
907. 266-2411

FAX (907) 266-2504

Email: [steve\\_daigle@dot.state.ak.us](mailto:steve_daigle@dot.state.ak.us)

**20. Gerald R Ford International Airport (GRFIA)**

Fuel Fire Safety Training Course

GRIFA Fire Department

5500 44<sup>th</sup> Street,

Grand Rapids Michigan

Contact: ARFF Chief Bryan Kimble or Captain D. Scarborough

616-233-6079

FAX (907) 233-6025

Email: [Bkimble@grr.org](mailto:Bkimble@grr.org) or [Pscarbrough@grr.org](mailto:Pscarbrough@grr.org)



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Benedict D. Castellano, Acting Manager  
Airport Safety and Operations Division AAS-300

08/15/07  
DATE

DISTRIBUTION

CERTALERT DISTRIBUTION LIST

**FUELING AGENT TRAINING CERTIFICATION FORM**  
**(Insert Airport Name) AIRPORT**

*In accordance with the requirements of FAR 139.321(f), we hereby certify that at least one supervisor has completed an aviation fuel training course in fire safety which is acceptable to the FAA Administrator [FAR 139.321(e)(1)].*

Aviation Fuel Training Course (Print) \_\_\_\_\_

Date Training Course Attended: \_\_\_\_\_

Copy of Training Certificate Attached      Yes \_\_\_\_\_      No \_\_\_\_\_

Supervisor's Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_      Date: \_\_\_\_\_

*We also certify that all other employees who fuel aircraft, accept fuel shipments, or otherwise handle fuel receive at least on-the-job training in fire safety from the supervisor noted above {FAR 139.321(e)(2)}*

Supervisor's Name (Print): \_\_\_\_\_      Signature: \_\_\_\_\_

Signature: \_\_\_\_\_      Date: \_\_\_\_\_

Title (Print): \_\_\_\_\_      Company (Print): \_\_\_\_\_

Original: \_\_\_\_\_

FAA Approved: \_\_\_\_\_

Revised: \_\_\_\_\_

Date: \_\_\_\_\_